COUNCIL FOR THE INDIAN SCHOOL CERTIFICATE EXAMINATIONS

ISC CLASS 12 ENGLISH LANGUAGE DIRECTED & PROPOSAL WRITING MASTER GUIDE

Official Examination Blueprint: Composition (20 Marks), Directed Writing (15 Marks), Proposal Writing (10 Marks), Functional Grammar & Transformations (15 Marks), Unseen Comprehension & 100-Word Summary (20 Marks)

Board: CISCE (ISC Class 12 Examination)	**Paper:** English Paper 1 (Language - 80 Marks)
Focus: Directed Writing, Proposals, Grammar & Précis	**Target Session:** ISC Academic Curriculum 2026

SECTION 1: PROPOSAL WRITING (10 MARKS • EXACT CISCE RUBRIC)

Proposal Writing is a mandatory 150-word task in Question 2(b). Candidates must present a structured blueprint to set up a club, organize an event, or solve a school issue. Marks are awarded as follows:

HEADING: Proposal to Set Up a Heritage Club in the School

STATEMENT OF OBJECTIVE:
The objective of establishing a Heritage Club is to sensitize students to our city's rich historical, architectural, and cultural monuments, fostering active civic stewardship and preservation awareness.

LIST OF MEASURES:
1. **Membership Drive:** An orientation session will be held in the auditorium to enroll interested students from Classes 9 to 12.
2. **Heritage Walks:** Monthly guided weekend walks to prominent local historical monuments and colonial landmarks will be arranged.
3. **Guest Lectures:** Renowned local historians and conservation architects will be invited each term to deliver illustrated talks.
4. **Annual Exhibition:** Members will curate a photographic and archival exhibition during Founder's Week highlighting endangered urban monuments.

FINANCIAL ESTIMATES & CONCLUSION:
An initial budgetary allocation of ■25,000 will be required for honorariums, transport subsidies, and display boards. We hope this proposal receives your favorable approval.

SECTION 2: DIRECTED WRITING (15 MARKS • 250–300 WORDS)

Directed Writing tests functional communication based on specific bullet points provided in the question paper. Formats include:

• **Article Writing:** Title, Byline, engaging introduction, analysis of causes/effects, constructive proposals.
• **Speech Writing:** Formal address to audience (Dignitaries, teachers, peers), conversational hook, rhythmic rhetoric, inspiring call-to-action, 'Thank you'.
• **Cultural Review / Film Review:** Title, Director/Cast, brief plot premise (no spoilers), critical appraisal of cinematography, score and performances, rating/recommendation.
• **Statement of Purpose (SOP):** Academic ambition, relevant achievements, reasons for selecting the institution, career aspirations.

SECTION 3: ADVANCED GRAMMAR & TRANSFORMATION (15 MARKS)

Grammar Structure	Official ISC Board Rule	Model Solved Transformation
Inversion with 'Not only'	When 'Not only' begins a clause, use subject-auxiliary inversion.	*He was talented and hardworking.* ➔ *Not only was he talented, but he was also hardworking.*
Conditionals with 'Had'	Eliminate 'if' by inverting 'had' to sentence head.	*If I had known the truth, I would have intervened.* ➔ *Had I known the truth, I would have intervened.*
Participle Clauses	Combine sentences using Present or Perfect Participles.	*He finished his duties and retired for the night.* ➔ *Having finished his duties, he retired for the night.*
Phrasal Verbs	Frequent ISC Question 3 prepositions.	*Bear with (tolerate), Fall out with (quarrel), Look down upon (despise), Run across (meet by chance).*

SECTION 4: 100-WORD PRÉCIS SUMMARY (QUESTION 4)

Candidates must summarize specified aspects of the unseen passage in not more than 100 words using a 10×10 grid. Count every word (including articles and prepositions). Hyphenated words count as single words. Do not quote directly; paraphrase in your own cohesive sentences.